

CEHR-E

19 February 1997

MEMORANDUM FOR:

Commanders of USACE MSC and Activities
Directors of USACE Laboratories and Activities
HQUSACE Directors and Chiefs of Separate Offices

SUBJECT: Delegation of Classification Authority to Managers

1. Department of the Army has now authorized the delegation of authority to classify civilian positions in USACE to managers who have been delegated authority to manage an operating budget. Accordingly, you are authorized to delegate this authority in accordance with the enclosed guidance, which was approved by the Department of the Army and which will be published as Appendix C to ER 690-1-500. It is critical that this authority be exercised carefully as Army will evaluate the results and continuation of the delegation is dependent upon accurate classification.
2. The classification of positions under this authority may only be accomplished through the application of position classification standards issued by the Office of Personnel Management or other proper authority. Consideration of other reasons to classify a position, such as good performance, length of service, or difficulty in filling a position are not allowed. No manager may be delegated classification authority prior to completion of training as outlined in the enclosure. It is noted that controls on high grades and supervisory ratio are not affected by this change in authority; thus, care must be taken to ensure that all goals are met.
3. This delegation represents a major change in the way we do business and the authorization to delegate has been difficult to obtain. It is imperative that we exercise the authority wisely.

/S/ Albert J. Genetti Jr., MG, USA

Encl

For JOE N. BALLARD
Lieutenant General, USA
Commanding